Minutes of the Dodge County Highway Committee Meeting May 16, 2013

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on May 16, 2013, in the Dodge County Highway Trenton shop.

ROLL CALL: The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and Jeffrey Schmitt. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. David Marino was present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Schmitt to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF MAY 2, 2013: Minutes of May 2, 2013, were approved as submitted.

STAFF REPORTS AND DEPARTMENT CONCERNS: Field gave an update on the proposed purchase and availability of the two new roadside mowing tractors.

Burning yard waste and debris in county right-of-way was discussed. Staff will research local ordinances pertaining to this and report back to the Committee.

COMMITTEE REPORTS: There were no Committee reports.

PROJECT UPDATES: Concrete paving is scheduled to start on CTH A (STH 33 – CTH AW) on May 22nd.

Department staff has been negotiating right-of-way purchases on CTH DE (USH 151-CTH D).

TREE REVIEW ON CTH G PROPERTY: Mr. Dave Marino of N4240 County Road G addressed the Committee and asked that they reconsider their previous decision to remove a tree in the highway right-of-way adjacent to his home. It was the consensus of the Committee to maintain the previous decision to remove the tree.

REVIEW DRAINAGE CONCERN ON CTH E EAST OF FIR ROAD: This item was postponed.

DISCUSS COUNTY-OWNED HANGAR LEASE/SALE OPTIONS: It was the consensus of the Committee to direct the Commissioner to contract with Sue Braemer Real Estate to actively market the County-owned hangar on Lot 5 at the Dodge County Airport.

Dodge County Highway Committee Minutes for May 16, 2013, cont.

REVIEW HANGAR LOT LEASE DOCUMENTS: The current hangar lease document was reviewed by the Committee. No action was taken.

AIRPORT PROPERTY IMPROVEMENTS: Several potential airport property improvements were discussed. Thompson reported on the current status of the airport improvement program through the Bureau of Aeronautics.

SALT STORAGE FACILITY OPTIONS AT THE MAYVILLE SHOP: Department staff is working with City of Mayville officials to obtain location approval and permits for a new salt storage facility at the new shop.

CONSIDER VILLAGE OF NEOSHO STREET PROJECT FUNDING REQUEST: The Village of Neosho Board proposed a cost share agreement between the Village and the Dodge County Highway Commission for the reconstruction of W. Lehman Street adjacent to the Neosho Highway shop. It was the consensus of the Committee that the Dodge County Highway trucks cease traveling on W. Lehman Street and utilize North Street from STH 67 to access the shop. The Commissioner will inform the Village of this decision.

VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: Airport property purchase contract review.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on June 10, 2013, at the new Mayville shop.

ADJOURNMENT: The meeting adjourned at 10:24 a.m.

Harold J. Johnson - Chairman

Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.